



## EARTHQUAKE DRILL FOR NEW FAMILIES

In order to help prepare you, as well as our students and staff, we have one earthquake drill a year that requires parent pickup. This year, mandatory participation is expected for new families ONLY but all families are certainly welcome to participate.

Parent pickup will begin promptly at **1:30 pm on Wednesday, November 8.**

On Wednesday, November 8, we ask that you please arrive at the school between 1:30 and 1:50 pm to practice going through the proper procedures. Once we have released your child to you, you may take him or her home. If needed, you can return your child to the yard for Extended Care, which will begin at 2:00 pm as usual.

To ensure your child has a safe and secure release, we're asking you to follow the same procedures whether it's a drill or if it were the real thing. Please remember these four steps:

- 1. Bring your ID with you to school**
- 2. Park in a legal spot on the street**
- 3. Check in at the Site Security Station (bottom of the Holy Names High School driveway) where a staff member will direct you to the Student Release Station**
- 4. Form a line at the Student Release Station, show ID and sign your child's release sheet**

Be sure to inform anyone who picks up your child regularly, as well as anyone on the Student Emergency Release Form, so they're familiar with our procedures. **EVERYONE MUST SHOW ID.** Any other adult picking up your child must be listed on the Student's Emergency Release Form or they will not be released.

On this day, all children who are not picked up will be checked into Extended Care. In the event of an actual emergency, staff members will stay on campus until all children have been safely released.

We appreciate your cooperation in this very important practice. The more we all practice, the better prepared we'll be in the event of a real disaster. If you have any questions, please email Josh Johnson, our designated safety coordinator, at [joshj@auroraschool.org](mailto:joshj@auroraschool.org)